



iPad Acceptable Use Policy for Students

Device Management (MDM)

- All students must have their device enrolled into the schools Mobile Device Management (MDM) system also known as Jamf.
- The iPad will remain enrolled in the MDM until the student completes their education at the end of Y11, or before, if moving to another school.
- The iPad must be fully paid for before release from the MDM when leaving the school.
- Do not attempt removal of the iPad from the MDM.
- The MDM allows the school to deploy school software remotely to the student iPad and apply school restrictions and customisations.
- The MDM allows the student to stay focused during the school day by limiting access to only school-based applications (such as Office 365). This profile is activated between the hours of 08:30 and 15:30. After this time the profile will automatically remove, and the student is then able to use the device as they wish. For weekends and school holidays there are no restrictions.
- Do not attempt to circumvent the school time restriction.
- The device **MUST** have location enabled. This will enable us to find a lost/misplaced iPad.

Insurance

- The iPad comes with 2 years insurance included.
- The iPad must be covered by a separate insurance policy after the initial 2-year policy is up. It is the purchaser's responsibility to make sure that the iPad is covered for the remaining 3 years.
- The policy only covers the iPad and not the keyboard case.
- Please review the insurance policy documentation carefully.
- All claims must be made via the Edutech Portal and not the school, and with your own insurer after the initial 2 years are up.

Device Security

- Students must set a password on their iPad, which is changed at a minimum of once per term.
- The password for the iPad must be unique and must not be recorded or shared. You may set-up Touch-ID to use your fingerprint to unlock the device. If a password is forgotten, or you are unable to unlock the device it can be reset by IT Support.
- You must not jailbreak your device, or otherwise hack, or tamper with it.

User Responsibility

- Your iPad must be kept in the protective keyboard case at all times.
- Handle your device with care and respect. Do not throw, damage, place heavy items on, or drop your device.
- Do not leave your iPad unattended.
- Always keep your iPad safe and secure. You should always know where your iPad is at all times.
- Ensure your battery is charged, and ready for school use each morning.
- Keep the iPad charging cable and plug safe as we cannot issue a replacement.
- Do not tamper with iPad devices belonging to other Students. Anyone found trying to access another student's device or associated content will be subject to disciplinary action.
- If another Students iPad is found, please return it immediately to IT Support or reception.

Device Data

- All student work must be stored in Microsoft Office 365 (Teams/OneDrive etc). Files not stored here cannot be recovered if there is an issue with the iPad.
- Do not link up personal third-party apps or services, such as Dropbox/iCloud or other storage for School use.
- It is the user responsibility to backup any data not in Office 365.

Lost, Damaged, or Stolen Devices

- If your device becomes lost or stolen, report it to us as a matter of urgency.
- If your device has become damaged, report it to the Edutech Portal to raise an insurance claim.
- You must not carry out repairs on the iPad.
- You must not solicit any individual or company to repair the device on your behalf.
- Device location tracking is enabled, but for privacy reasons Apple restrict this to a broad area. Only when Lost Mode is activated can we see its pinpoint location, where a message will display on the iPad that the iPad is in Lost Mode. The school is unable to track locations unless it has been reported as lost.

Safeguarding and E-Safety

- All device usage is subject to the rules and guidelines of the Crickhowell High School E-Safety policy. Anyone in breach of this policy may be subject, but not limited to disciplinary action, confiscation, removal of content, or referral to external agencies.
- Do not take photographs of others using your iPad without their express permission.
- As with all other school devices, outlined within our ICT and Safeguarding policies, you are strictly forbidden from using your device to create, store, access, view, download, distribute, send, upload inappropriate content or materials.
- You are forbidden from utilising your iPad to partake in illegal activities of any kind.
- Do not use your iPad to post images, movies, or audio to a public facing part of the internet, without the express permission of all individuals imaged/recorded.
- Your iPad and any content are subject to routine and ad-hoc monitoring by Crickhowell High School. You must hand over your device upon request.
- You must ensure compliance with the E-Safety policy when using your iPad.

Please refer to <https://chs.wales/studentipads> for more information.

Please sign to agree to the terms set out above.

Signature

Printed Name

Device handover Only

Please sign below only on receipt of your iPad

Signature

Date
